

APPLICATION FORM FOR SETTLEMENT / DEDUCTION CONFIRMATION LETTER

Settlement Letter ☐ Deduction Confirmation Letter ☐

A) PERSONAL DETAILS

Tick as applicable (Mr./Mrs/Ms/Dr./Prof.)

Gender: Male ☐ Female ☐

Name : _____ Surname: _____

ID No : _____

Tel No : _____

Cell No : _____

Email Address: _____

Date: _____ Applicant Signature: _____

FOR OFFICIAL USE

B) Preparer Name:

1. Name: _____ Surname: _____

Signature: _____ Date: _____

C) Supervisor

2. Name: _____ Surname: _____

Signature: _____ Date: _____

Turnaround Time: 48hrs